



KMHA - Executive Minutes of Meeting

Accepted
Apr. 6, 2016

Date: 07 March 2016
Location: Davidson Centre, Kincardine
Time: 7:00 pm
Duration: 2 hours

Present:

R. Bishop, President	T. Page, Registrar
J. Beaty, Second Vice President	Dean Netzke, First Vice President
C. Page, Third Vice President	B. Richards, Head Trainer
A. Janes, Director of Ice Scheduling	T. Desmond, Referee Scheduler
C. Lyndon, Director of Fundraising	D. Lunn, Dir of Purchasing & Equipment
R. Renaud, Treasurer & Gates	B. Harmsworth, Privacy Officer
J. Hunsburger (Past Privacy Officer)	A. Tanner, Secretary/Webmaster

Regrets: R. Luinstra, Director of Tournaments J. Beisel, Director of Sponsorship
C. Colhoun, Technical Director

Guests: T. Trudeau, K. Garneau, T. Dalcourt, R. Gibson

Chairperson: R. Bishop, President
Quorum: YES, 14 (8 required)
Attachments: A – Treasurers Report
B – McMillan Tournament
C - Important Hockey Dates

1.0 Acceptance of Previous Minutes

January minutes were approved.

2.0 New Business

1. Registration Rates – Our funds look good but we need to discuss any expenses that may be coming next year such as jerseys. We will have to purchase some jerseys. Motion to increase registration by \$25 for next season by C. Page, 2nd by A. Janes. Motion passed.
2. On line registration was discussed. The issue is Cash Calendars funds must be separate from the main account. Tammy will look into this and see when we can get up and running.
ACTION: 2015-03-07: Tammy will bring dates to the April to the April meeting for the on-line registration.
3. KMHA Banquet – Wed. April 27th. 3pm to 9pm is the rental time. First sitting of Novice and Atoms to arrive at 5:30 and leave at 7pm. Second sitting is at 7:15pm until 9pm for the Peewee to Midgets. Catering will be by Burke's Catering. Menu to be determined. 3 medals presented by each coach. Gifts will be cinch bags for the kids with KMHA logo (approx. \$7 each). There will be a picture tribute that WILL be viewed prior to the banquet. Volunteers are needed for setup, clean up, take down etc. 1 volunteer per team will be required.

3.0 Summary of Actions / Motions (Current and Previous with Updates)

ACTION 2015-01-04: Website to be updated to reflect AGM meeting date of Tuesday February 9th at 7:00. Update to include elections to occur for the following positions: President, 2nd Vice President, Treasurer, Director of Tournaments, Director of Sponsorship, Director of Registration, Technical Director, Director of Risk Management.

ACTION 2015-01-04: Rob Bishop to investigate any necessary amendments to the Constitution for the upcoming AGM (specifically Tony Swift)

ACTION 2015-01-04: KMHA June executive meeting to discuss Select Hockey to determine what the "Select hockey package" is going to be when approached by coaches to start a specific program for an age group. Package items to be determined: additional costs, amount of ice time allotted for practices and games, open ice priority.



ACTION 2015-01-04: Update: KMHA at April executive meeting to discuss possibility of implementing new photographers, and moving the picture date back to accommodate the formation of Tyke teams prior to execution.

ACTION: 2015-03-07: Tammy will bring dates to the April meeting for the on-line registration.

4.0 President's Report

Charity Game (BullDogs) for raising money for Ron Boulton. The KMHA executive discussed donating personal funds to support the event.

5.0 First VP's Report (Boy's Representative teams)

Atoms are now moving on to the OMHA finals, the Midgets are in the semi reports. .

6.0 Second VP's Report (Boy's Local League teams)

The Novice LL wrap up tournament is this weekend.

7.0 Third VP's Report (Girl's teams)

There are 2 teams going to Provincials, the Midgets and the Bantams.

8.0 Treasurer's Report

See attached report.

Motion to remove the \$2 fee for children from our gate fees. Motioned by Renee and 2nd by Tom. Passed.

9.0 Secretary/Webmaster's Report.

No Report.

10.0 Director of Purchasing and Equipment Report

An email will be coming instructing teams to clean out and clean up their lockers. Old jerseys could be sold at the banquet and/or sending them overseas with the KDSS boys high school team.

11.0 Director of Fundraising Report

No report due to absence.

12.0 Director of Registration Report

No report.

13.0 Privacy Officer Report

No report.

14.0 Director of Sponsorship & Gates

No report due to absence.

15.0 Referee Scheduler Report

No report at this time.

16.0 Ice Scheduler Report

No report at this time.

17.0 Technical Director Report

No report due to absence.

18.0 Director of Tournaments Report

Tia is aware some paperwork is due next month for Silverstick.



19.0 Head Trainers Report

No report due to absence.

20.0 Next Meeting Details

The next meeting will be on Monday April 4th, 2016 at 7:30 pm at the Davidson Centre.

Minutes by: A. Tanner



Attachment A

KMHA BUDGET REPORT
2015/2016
Period ending February 2016

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$163,375.00	179,999.00	\$16,624.00
Hockey School	\$16,875.00	13,981.02	(\$2,893.98)
Power Skating School	\$4,480.00	3,950.00	(\$530.00)
Calendars	\$30,000.00	30,881.75	\$881.75
Sponsors	\$11,000.00	9,625.00	(\$1,375.00)
Donations	\$17,000.00	18,413.97	\$1,413.97
Gate Receipts	\$17,000.00	100.00	(\$16,900.00)
Equipment Sale	\$0.00	-	\$0.00
Fundraising - Ford test drive	\$3,000.00	-	(\$3,000.00)
Ties & Decals	\$0.00	555.00	\$555.00
Year-end banquet	\$250.00	-	(\$250.00)
Tournament-Midget	\$1,500.00	5,800.00	\$4,300.00
Tournament-Novice LL	\$0.00	-	\$0.00
Silverstick	\$35,500.00	43,779.00	\$8,279.00
Interest & Investments	\$0.00	-	\$0.00
Releases	\$0.00	-	\$0.00
	\$299,980.00	307,084.74	\$7,104.74

<u>EXPENSES</u>			
Ice Rental	\$185,000.00	105,476.53	\$79,523.47
Equipment/Pennants/Trophies	\$10,000.00	7,877.36	\$2,122.64
Insurance-Boys & Girls	\$16,200.00	15,169.71	\$1,030.29
Team Registration-Boys	\$4,000.00	3,727.34	\$272.66
Team Registration-Girls	\$6,500.00	9,663.00	(\$3,163.00)
Advertising	\$500.00	142.38	\$357.62
Gate Keepers	\$0.00	-	\$0.00
Clinics & Meetings	\$3,000.00	7,966.00	(\$4,966.00)
Bank Charges	\$20.00	280.52	(\$260.52)
Office Supplies	\$1,000.00	1,746.70	(\$746.70)
Referees	\$29,000.00	13,647.00	\$15,353.00
Midget Tourney	\$2,000.00	4,936.25	(\$2,936.25)
Silverstick	\$30,300.00	27,158.48	\$3,141.52
Accounting Fees	\$100.00	-	\$100.00
Playoff Dues	\$5,000.00	1,075.00	\$3,925.00
Miscellaneous	\$3,000.00	4,986.09	(\$1,986.09)
Team Pictures	\$4,000.00	4,186.50	(\$186.50)
	\$299,620.00	208,038.86	\$91,581.14

\$360.00**\$99,045.88**

Chequing A/C Balance to Mar 7/16

\$105,665.32

Lottery A/C Balance to Mar 7/16

\$78,645.10

Silverstick Mar 7/16

\$24,308.49

Budget Approved by Executive:

Approved



Attachment B

2015 McMillan Tournament

Team Registration Revenues	\$	5,800.00
Referee costs		1,880.00
Ice costs		2,748.45
Trophies		62.00
Food		28.00
OMHA Team registration		150.00
Supplies		67.80
Expenses		4,936.25
Profit	\$	863.75



Attachment C

Important Hockey Dates

Month		Actions	Responsibilities
January			
	10	Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
	15	Deadline to add affiliate players.	
	30 days prior to AGM	Post AGM material on web.	Secretary
February			
	10	Deadline for player addition to a roster.	
	Within first 15 days	AGM	President
		LL team scheduling meeting sometime this month	
March			
April			
		Reconcile the return of all jerseys and equipment	Director of Purchasing & Equip
May			
	anytime	Engrave any trophies	Director of Purchasing & Equip
	31	Representative team entries and fees are to be received by the W.O.A.A. Office.	President
	31	OHMA last day for tryouts or exhibition games.	
	tbd	OWHA AGM	
June			
	Anytime	Solicit Rep Coach applications	Hockey Committee
		OMHA AGM	Town Contact or Delegate
	01	OMHA Closing date for team entries	
	30	Fiscal year end	Finance
	tbd	Registration nights	Registrar
July			
	Anytime	WOAA proposed amendments due 60 days prior to AGM.	Town Contacts
	Anytime	Book Silver Stick tourneys for Rep teams.	First VP
August			
	Anytime	Select Rep Coaches	Hockey Committee
	15	OHMA first day for tryouts or exhibition games.	
	31	WOAA account must be paid in full from prior season.	



anytime	Revise Police Check instructions	Privacy Officer
September		
Anytime	Coach Meetings	First Vice President Second Vice President Third Vice President
tbd	OWHA General Meeting	Third Vice President
3rd Tuesday of September	WOAA Annual Minor Hockey Meeting. Return trophies.	Town Contacts or delegate
15	Tournament applications due to WOAA.	
15	All Local League entries and fees are to be received by WOAA.	President
18	Last day to withdraw Boys Rep team without penalty.	
Anytime	Post OWHA/OMHA revised suspension lists in arenas (ref room and boards).	Town Contact
October		
01	OWHA Rep Team Registration deadline.	
09	Rep player rosters due on line (not staff)	
	Ensure that coaches request access to website and send rosters to Webmaster for posting	First Vice President Second Vice President Third Vice President
November		
01	WOAA deadline to return trophies	Town Contacts
15	Rep Team Rosters must be approved.	Registrar.
15	OWHA HL Registration deadline	
Tbd	Municipality grant application due	Director of Fundraising
December		
01	HL/LL Rosters must be approved.	Registrar.
15	Last day to move a player to a lower division/category and be able to affiliate back up.	
15	Affiliated player's name must be on roster to play.	
anytime	Prep AGM material for posting.	Executive.